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ABN: 38 113 072 755

# Renewal fee reminder for your patent

**Owner's name here**  
Fifth Floor  
47 Bowes Street  
Philip, ACT, 2606 Australia

**Patent number** xxxxxxxx  
**Patentee name** YOUR PATENT  
**Your reference** 012345678-9

**Due date:** DATE/MONTH/YEAR

**PAY NOW**

Dear Patentee,

The 5<sup>th</sup> anniversary renewal fee for your standard patent is due on 22 September 2022.

### What this means

- If you do not pay the renewal fee, your patent will cease.

### What you need to do now

- Pay your renewal fee** – you can do this using [online services](#). The 5<sup>th</sup> anniversary renewal fee is currently **\$315** if paid online, and **\$365** when paid by non-approved means. Find out more about our fee schedule [here](#).

### Things to be aware of

- Renewal fees can be paid up to 6 months after the due date provided it is accompanied by the relevant late payment fee.
- If the renewal fee (including late payment fee) is not paid by **DATE/MONTH/YEAR**, your patent will cease.
- The cost for a late payment is \$100 for each month or part thereof after DATE/MONTH/YEAR.

### Your progress

- Filed**  
Application is filed
- Examination**  
Application is being examined
- Acceptance**  
Application is accepted  
(enters an opposition period lasting 3 months)
- Grant**  
Patent is granted  
(patent is now enforceable)
- Continuation/Renewal**  
Fees required to maintain application/patent  
(fees are due annually – please refer to the 'paid to' date in AusPat for your next due date)

### Need help?

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Make an enquiry or provide feedback on our [website](#).



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**Patent number**           xxxxxxx  
**Your reference**         012345678-9

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Details of your patent can be viewed on [AusPat](#), our Australian patent search database.

Yours sincerely,  
IP Australia